
College of Science Policy on Faculty Startup Funds

CONTEXT FOR THE POLICY

The College of Science grants new faculty startup funds to support scholarly activities and research expenses. The startup package is an investment in the faculty member and College infrastructure. It supports what is needed to establish a successful research program in a timely manner.

POLICY CONTENT

The normal term for expenditure of startup funds is three years; exceptions must be detailed in the offer letter. In unusual cases, tenure-track faculty may request a term extension by submitting a request to the Dean before the end of the third year beyond the hire date. The Dean may grant an extension through the end of the fifth year in the position; expenditures during the extension period may not exceed 20% of the original startup package. The Dean will consider extensions for tenure-track hires primarily based on the need documented in the request and the results of the Mid-term (third-year) Review. Extensions for senior-level hires will be considered on the basis of the need documented in the request.

In cases where startup comes from more than one College, separate indices should be used to track funds. In cases where the position involves control of gift funds, the offer letter should make clear whether the funds are startup (and subject to the three year limit) or if the funds are intended to be available for a longer term or on a permanent basis.

The Arts and Science Business Center will only process spending requests beyond the three-year startup phase with the approval of the Dean.

POLICY HISTORY

Revision Date	Description
02.28.2020	Initial version from Roy Haggerty
03.09.2020	Initial posting to CoS Policy and Processes website