

Tenure Track Promotion & Tenure Timeline 2025-2026

| | |
|--|--------------------|
| DEPARTMENT DEADLINE: Submit names of candidates seeking promotion, ranks sought, & OSU IDs to the Associate Dean of Academic and Student Affairs and the COS P&T Coordinator | March 31, 2025 |
| Suggested: Candidate submits names of students to serve as letter writers to the Department Head | March 31, 2025 |
| Suggested: Candidate submits the names of 5-8 evaluators for external reviews to the Department Head | March 31, 2025 |
| Dean's Office: Send out COS P&T Committee election survey | April 2025 |
| Suggested: Department invites student letter writers and creates student letter committee | May 15, 2025 |
| Suggested: Candidate submits dossier materials to Department Head | July 15, 2025 |
| Department Head: Submit list of external reviewers to the COS P&T Coordinator | August 1, 2025 |
| Department Head: Invite external reviewers to write letters | August 15, 2025 |
| Suggested: Department target dossier complete date | November 1, 2025 |
| Department Head: Distribute letters from the department P&T committee and Department Head to candidates | December 1, 2025 |
| DEPARTMENT DEADLINE: Complete dossiers due to COS – including Dept. Head and dept. P&T committee letters | December 1, 2025 |
| DEPARTMENT DEADLINE: Submit high resolution photograph and short bio of candidates to P&T Coordinator | December 1, 2025 |
| Dean's Office: Review at College for completeness | December 5, 2025 |
| Dean's Office: Review begins by COS P&T Committee | December 15, 2025 |
| CANDIDATE DEADLINE: Candidate email indicating no rebuttal or a rebuttal letter in response to dept. P&T committee letter and/or Dept. Head letter to the COS P&T Coordinator | December 12, 2025* |
| COS P&T COMMITTEE DEADLINE: Letters due to Dean for review | January 30, 2026 |
| Dean's Office: Dean's letters and COS P&T Committee letters distributed to candidates | February 6, 2026 |
| COLLEGE DEADLINE: Dossiers due to the Provost's Office | February 6, 2026 |
| CANDIDATE DEADLINE: Final candidate rebuttal letters due to Academic Affairs in response to Dean's letters and/or COS P&T committee letter | February 13, 2026* |
| Dean's Office: Provost letters distributed to Dept. Heads, who will distribute to candidates | By end of May |

*Candidates have 7 days after receiving administrative letters (i.e., department P&T committee letter, Department Head letter, COS P&T committee letter, and Dean letter) to write a letter in response, should they choose. The dates have an asterisk because if candidates receive letters on a different date, the date the rebuttal letters are due must be adjusted.

COS P&T Coordinator: Trenea Moore (Trenea.moore@oregonstate.edu)

Instructor, Faculty Research Assistant, and Research Associate Promotion & Tenure Timeline - 2025-2026

| | |
|--|-------------------|
| DEPARTMENT DEADLINE: Submit names of candidates seeking promotion, ranks sought, & OSU IDs to the Associate Dean of Academic and Student Affairs and the COS P&T Coordinator | March 31, 2025 |
| Suggested: Candidate submits names of students to serve as letter writers to the Department Head | March 31, 2025 |
| Dean's Office: Send out COS P&T Committee election survey | April 2025 |
| Department Head: Invite student letter writers and create student letter committee | May 15, 2025 |
| Suggested: Candidate submits dossier materials to Department Head | July 15, 2025 |
| Suggested: Department target dossier complete date | November 1, 2025 |
| Department Head: Distribute letters from the department P&T committee and Department Head to candidates | January 26, 2026 |
| DEPARTMENT DEADLINE: Complete dossiers due to COS – including Dept. Head and dept. P&T committee letters | January 26, 2026 |
| DEPARTMENT DEADLINE: Submit high resolution photograph and short bio of candidates to P&T Coordinator | January 26, 2026 |
| Dean's Office: Review at College for completeness | January 30, 2026 |
| Dean's Office: Review begins by COS P&T Committee | February 2, 2026 |
| CANDIDATE DEADLINE: Candidate email indicating no rebuttal or a rebuttal letter in response to dept. P&T committee letter and/or Dept. Head letter to the COS P&T Coordinator | February 2, 2026* |
| COS P&T COMMITTEE DEADLINE: Letters due to Dean for review | March 20, 2026 |
| COLLEGE DEADLINE: Dossiers due to the Provost's Office | April 10, 2026 |
| Dean's Office: Dean's letters and COS P&T Committee letters distributed to candidates | April 13, 2026 |
| Dean's Office: Provost letters distributed to Dept. Heads, who will distribute to candidates | By end of May |

*Candidates have 7 days after receiving department P&T committee letter and Department Head letter to write a letter in response, should they choose. The date has an asterisk because if candidates receive letters on a different date, the date the rebuttal letter is due must be adjusted.

COS P&T Coordinator: Trenea Moore (Trenea.moore@oregonstate.edu)

| |
|--|
| Department/Department Head deadline |
| Department/Department Head suggested/target dates |
| Candidate deadline |
| Candidate suggested/target dates |
| Dean's Office/COS P&T Committee deadline |
| Dean's Office/COS P&T Committee suggested/target dates |