Oregon State University Courtesy & Affiliate Faculty Appointment Policy

CONTEXT FOR THE POLICY

From Dean Roy Haggerty to the College Leadership Team on email, August 14th, 2019:

Colleagues –

As discussed at yesterday's CLT, let's try to use the Affiliate appointment when it is appropriate:

- less than one year, typically
- doesn't need to be a PI

The details of the policy are attached. There was a question about duration. While affiliate faculty are typically less than one year, it is possible to appoint them for longer. See section below.

Duration: An individual should be named to the affiliate faculty (as compared to courtesy faculty) when the relationship with the University is expected to be for one year or less. There are circumstances, however, which merit issuance of the status for a period longer than one year. The duration of the status will be specified in a letter of notice generated by the department head and given to the affiliate faculty member. Affiliate faculty status will automatically terminate after three years unless renewed by the department head. The status may be extended through the issuance of a new letter of notice. Affiliate faculty status, however, can be revoked at any time by the department head or the dean.

Courtesy-Affiliate Table

Privileges/Requirements	Courtesy Faculty	Affiliated Faculty
Duration	> than 1 year	<= 1 year
Financial Compensation	No	No
Employee Benefits	No	No
University ID	Yes	Yes
Recreation Facility Privileges	Yes	Yes
Parking Permits	Yes	Yes
Library Services	Yes	Yes
Staff Fee Privileges	No	No
Concurrent Appointments	No	No
Academic Rank Determination	By Approval	No Rank
Periodic Review	Yes	Yes
Promotion Eligibility	Yes	No
Supervisor of Record Eligibility	No	No
Principal Investigator Eligibility	Yes	No
Graduate Faculty Eligibility	Yes	Yes
Faculty Senate Participation	No	No

https://fa.oregonstate.edu/fobc/human-resources/helpful-links/courtesy-affiliate-table

POLICY SUMMARY

https://hr.oregonstate.edu/manual/courtesy-and-affiliate-faculty-appointments

POLICY HISTORY

Revision Date	Description
08.20.2019	Initial posting to CoS Policy and Processes website. Please see OSU reference for actual policy revision history.